#### **PART A**

#### APPENDIX B



## **Premises Licence**

Peterborough City Council, Environmental Services, Bridge House, Town Bridge, Peterborough, PE1 1HU

**Premises Licence Number** 

045540

#### Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

The Gladstone Arms 124 Gladstone Street

Post Town Peterborough

Post Code PE1 2BL

Telephone Number Information not provided

#### Where the licence is time limited the dates

Start Date N/A End Date N/A

#### Licensable activities authorised by the licence

#### Provision of regulated entertainment

## **Indoor Sporting Events**

#### **Live Music**

The live music will take place indoors

#### **Recorded Music**

The recorded music will take place indoors

#### Provision of entertainment facilities

#### **Dancing**

The activity will take place indoors

#### Provision of late night refreshment

The provision of late night refreshment will take place both indoors and outdoors

## Sale by retail of alcohol

The supply of alcohol will be for consumption both on and off the premises.

The times the licence	authorises the carrying out of licensable activities
Indoor Sporting Even	ts
Monday to Thursday	Between 10.00hrs and 23.00hrs
Friday to Saturday	Between 10.00hrs and 00.30hrs
Sunday	Between 10.00hrs and 23.30hrs
Live Music	
Monday to Thursday	Between 19.00hrs and 22.30hrs
Friday	Between 19.00hrs and 23.00hrs
Saturday to Sunday	Between 15.00hrs and 23.00hrs
Recorded Music	
Monday to Thursday	Between 10.00hrs and 23.00hrs
Friday to Saturday	Between 10.00hrs and 01.30hrs
Sunday	Between 12.00hrs and 23.00hrs
Dancing	
Monday to Thursday	Between 10.00hrs and 23.00hrs
Friday to Saturday	Between 10.00hrs and 01.30hrs
Sunday	Between 12.00hrs and 23.00hrs
Provision of late nigh	t refreshment
Friday to Saturday	Between 23.00hrs and 01.00hrs
Sunday	Between 23.00hrs and 24.00hrs
Sale by Retail of Alco	hol
Monday to Thursday	Between 10.00hrs and 23.00hrs
Friday to Saturday	Between 10.00hrs and 01.30hrs
Sunday	Between 12.00hrs and 24.00hrs
Non-standard timings	As per attached embedded restrictions

The opening	hours of	the prem	ıises
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Monday to Thursday
Friday to Saturday
Sunday

Between 10.00hrs and 23.00hrs
Between 10.00hrs and 01.30hrs
Between 12.00hrs and 24.00hrs

# Where the licence authorises supplies of alcohol whether these are on and / or off supplies

The supply of alcohol will be for consumption both on and off the premises.

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Orville Robert Gordon

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Orville Robert Gordon



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number 045541

Issuing Authority Peterborough City Council

# **Annex 1 - Mandatory conditions**

Licensees should note that the under enclosed Mandatory conditions should be read in conjunction with the granted licence and these conditions shall be enforceable where relevant to the operation of the premise and its activities.

# **Supply of alcohol (Premises Licence)**

This registration authorises the supply of alcohol subject to the following conditions:

- 1. No supply of alcohol may be made at a time when
  - (a) there is no designated premises supervisor in respect of the premises licence, or
  - (b) when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

#### Annex 2 - Conditions consistent with the Operating Schedule

# **All Licensing Objectives**

#### **Crime and Disorder**

- 3. Door supervisors will be used or employed at all times when a licensable activity is being carried out when considered necessary to:
  - Prevent the admission and ensure the departure from the premises of drunk and disorderly persons, without causing further disorder;
  - Keep out excluded individuals (subject to court or pub watch bans)
  - Search and exclude persons suspected of carrying illegal drugs or offensive weapons; or
  - Maintain an orderly queue outside the venue.
- Door Supervisors used shall be registered by the Security Industry Authority.
   (N.b. This is a mandatory condition where Door Supervisors are employed or used on a licensed premises)
- 5. At least two door supervisors will be used or employed on each floor or tier, in addition to those located in any access/egress point, during the whole of the time any licensable activity takes place.
- 6. A female supervisor will be available if searches are to be conducted on female customers.
- 7. Where there are 5 or more door supervisors, at least one of these will be female.
- 8. A means of two way communication shall be provided between the premises and the local police or CCTV monitoring centre to report incidents.
- 9. Video/CCTV equipment shall be installed inside/outside the premises and maintained in working order.
- Video/CCTV equipment will be set to record from the time that the premises open to the public until the premises close and all members of the public have left.
- 11. Monitoring digital images shall be retained for one month and shall be produced to an authorised officer on demand.
- 12. Notices advising that CCTV has been installed on the premises shall be posted up so that they are clearly visible to the public within the licensed premises.
- 13. Drinks shall only available for consumption from plastic vessels or toughened glass.
- 14. No drinks shall be available for consumption from glass bottles
- 15. Where glass bottles are used, they will be retained or disposed of on the premises.
- 16. No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses

- 17. The consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule.
- 18. Any person selling or supplying alcoholic drink under the authority of a personal licence holder must ask for a photo ID proof of age where they have reason to suspect that the individual may be under 18 years of age.
- 19. The British Beer and Pub Associations Guidelines on On-Trade Promotions shall be adopted and complied with.
- 20. A policy agreed by the Police and local authority shall be implemented (for more information on this you can refer to the "Safer Clubbing Guide")
- 21. A secure deposit box is to be kept on the premises for the retention of confiscated items and ensure that the Police are advised of any items which require safe disposal.
- Public information notices about crime and disorder issues shall be displayed at the request of the Council or the Cambridgeshire Constabulary. (e.g. Customer Code of Conduct)
- 23. Notices relating to any restrictions on the admittance of individuals according to age (e.g. Children) shall be displayed on or immediately outside the premises.
- 24. Any conditions of entry to the premises shall be displayed in the vicinity of any entrance to the premises.
- 25. The premises license holder shall ensure participation in the local pubwatch/nightsafe scheme operating in the area.
- 26. Any grills and / or alarms installed at the licensed premises shall be maintained in working order.
- 27. The premises license holder shall be responsible for prevention and disposal of waste on the frontage of the premises and make provision for the emptying of litter bins in the vicinity of the premises
- 28. The premise license holder shall not participate or encourage flyposting of events or the venue and any leaflet distribution shall be managed in such a way as to prevent litter.
- Lighting shall be provided outside the premises (and in the private car park) during the hours of darkness when any licensable activity takes place on the premises.
- 30. No Illegal drugs will be allowed on the premises.
- 31. The promotion of low alcohol drinks.
- 32. No open drinks will be allowed to be taken off the premises.

# **Public Safety**

- 33. Escape routes and exits, including external exits, shall be maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.
- 34. Where chairs and tables are provided, internal gangways are to be kept unobstructed.
- 35. All exit doors shall be easily open able and shall not require the use of a key, card, code or similar means
- 36. Doors at exits shall be regularly checked to ensure that they function satisfactorily and a record of the check will be kept.
- 37. Any removable security fastenings shall be removed whenever the premises are open to the public or occupied by staff.
- 38. All fire doors shall be maintained as effectively self-closing and not held open other than by approved devices (for example, electromagnetic releases operated by smoke detectors).
- 39. Fire resisting doors to ducts, service shafts, and cupboards are to be kept locked shut.
- 40. Edges of the treads of steps and stairways are maintained so as to be conspicuous.
- 41. Safety checks are to be carried out before the admission of the public or club members and guests; and details of such checks are to be kept in a Log-book.
- 42. Hangings, curtains and temporary decorations shall be maintained in a flameretardant condition.
- 43. Any upholstered seating shall meet on a continuous basis the pass criteria for smouldering ignition source 0, flaming ignition source 1 and crib ignition source 5 when tested in accordance with section 5 of Bs 5852:1990.
- 44. Hangings, curtains and temporary decorations shall be arranged so as not to obstruct exits, fire safety signs or fire-fighting equipment.
- 45. Temporary decorations shall not be used without prior notification to the licensing authority/fire authority.
- 46. Notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, shall be prominently displayed and protected from damage and deterioration.
- 47. The fire brigade will be called at once on actuation of the fire alarm or to any outbreak of fire, however slight, and the details recorded in a Fire Log-book.
- 48. All staff shall be given instructions on the method and use of fire extinguishers and fire blankets on the licensed premises; the position of emergency switches, the use of normal and emergency exits and procedures to be followed in the event of an evacuation of the premises.

- 49. The local Fire Control Centre shall be notified as soon as possible if the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut off or restricted.
- 50. Access for emergency vehicles shall be kept clear and free from obstruction
- 51. Management are responsible for ensuring that comprehensive arrangements exist to enable the safe evacuation of all disabled occupants in the event of an emergency.
- 52. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises
- 53. At least ONE trained first aider(s) will be on duty when the public are present
- 54. If more than one first aider is present their respective duties shall be clearly defined
- 55. In the absence of adequate daylight the lighting in any area accessible to the public shall be fully operational
- 56. Fire safety signs shall be adequately illuminated
- 57. Emergency lighting shall not be altered without prior notification to the Licensing Authority
- 58. Emergency lighting batteries must be fully charged before admission of the public;
- 59. In the event of failure of normal lighting, where the emergency lighting battery has a capacity of one hour, evacuation of the premises shall be possible within 20 minutes:
- 60. Where the emergency lighting battery has a capacity of three hours, evacuation of the premises shall be possible within one hour;
- 61. Temporary electrical wiring and distribution systems shall not be provided without
  - [notification to the licensing authority at least ten days before commencement of the work] or
  - [prior inspection by a suitably qualified electrician]; (delete as applicable) Note: It may not be possible to give ten days notice where performers are supported by external technical teams (for example where temporary electrical installations are made in theatres for television show performances). In such cases the key requirement is that competent persons undertake the work).
- 62. Any temporary electrical wiring and distribution systems shall comply with the recommendations of BS 7671 or where applicable BS 7909.

63. The following systems shall be maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and records kept of such inspections available for inspection by authorised officers on request:

Building Electrical Installation Emergency Lighting System Fire Warning System Gas boiler, calorifier or appliance Portable fire fighting equipment Temporary Electrical Installation

- 64. Valid public liability insurance shall be kept in force and a copy of the schedule shall be available for inspection by an authorised officer on request.
- 65. The premises shall not be altered in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence.
  - (N.B This will enable you to propose the amendment of any conditions that you would not be able to comply with upon completion of works)
- 66. Prior notification of 28 days shall be given to the Licensing, Health & safety and/or Fire Authority in relation to the use of any of the following special effects:
  - Dry ice machines and cryogenic fog;
  - Pyrotechnics, including fireworks;
  - Real flame;
  - Explosives and highly flammable substances;
  - Lasers; (see HSE Guide The Radiation Safety of lasers for display purposes [HS(G)95] and BS EN 60825; Safety of laser products)
- 67. Free drinking water shall be available at all times the premises is open to the public;
- 68. Sufficient seating to accommodate (enter proportion here ...) of the maximum capacity of the premises shall be provided.
- 69. Sitting on floors shall not be permitted except where authorised in the premises licence;
- 70. In no circumstances is anyone permitted to:-
  - (i) sit in any gangway;
  - (ii) stand or sit in front of an exit; or
- 71. Appropriate trained staff.

## **Public Nuisance**

- 72. The premises license holder shall take all necessary steps to ensure that noise or vibration is not noticeable at the façade of any noise sensitive premises;
- 73. Doors and windows shall be kept closed (except for ingress and egress) to reduce noise nuisance from the premises;
- 74. Noise limiters shall be installed on amplification equipment in accordance with guidance from the Council's Environmental Health Officers;

- 75. Prominent, clear and legible notices at all exits shall be displayed on the premises requesting patrons to respect the needs of local residents and to leave the premises and the area quietly;
- 76. Approval from the Licensing Authority (by means of a variation application) shall be sought prior to the use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas (see 69);
- 77. The placing of bottles into receptacles outside the premises shall take place at times that will minimise disturbance to nearby properties;
- 78. During the final hour of opening the music shall be discernibly quieter;
- 79. The playing of live or recorded music in garden areas of the premises after (please specify time here) shall not be permitted
- 80. Any request by an authorised officer of the Council in relation to reducing noise levels shall be complied with.
- 81. Any ventilation system shall be fitted with or include suitable sound attenuation.
- 82. A person nominated by the premises licence holder shall be responsible for monitoring noise levels and instructed to implement changes in noise levels in accordance with any request by an authorised officer of the Council immediately and ensure that volume is maintained at the reduced level. (Note: this may be more relevant at an outdoor event)
- 83. No amplified sound (including public announcements) in connection with the event shall continue beyond the permitted hours of the entertainment. (Note: this may be more relevant at an outdoor event)
- 84. The premises licence holder shall implement a system to ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented.
- 85. Receptacles for waste shall be emptied regularly to minimise nuisance smells.
- 86. The licensed premise shall provide an adequate number of public conveniences in accordance with the requirements of BS 6465: Part 1: 1994
- 87. Flashing or particularly bright lights on or outside the licensed premises must not cause a nuisance to nearby properties, {whilst balancing the need for lighting in the interests of prevention of crime and disorder.}
- 88. The premises licence holder shall arrange for and ensure the removal, within 24 hours of the finish of the event, of:
  - Off site litter within one mile of the site along access and egress routes to the event

(Note: this is in respect of outdoor events only)

89. The garden / patio / outside trading area must not be used by customers after the hours of 23:00.

- 90. After 23:00 all external doors and windows must be kept closed, other than for access and egress, in all rooms when events involving amplified music or speech are taking place.
- 91. Staff must be given adequate instruction and training to prevent them causing unnecessary noise when they leave the premises.
- <sup>92.</sup> Prominent, clear notices shall be displayed at all points where staff leave the building, instructing them to respect the needs of local residents and leave the premises and the area quietly.
- 93. Prominent, clear notices shall be displayed at all exits and in the beer garden requesting customers to respect the needs of local residents and leave the premises and the area quietly.
- $^{\rm 94.}$  No music or speech shall be relayed via external speakers.
- 95. If, in the opinion of the local authority, there is unacceptable noise disturbance attributable to functions held within the premises, a microphone activated, volume regulatory device (noise limiter) shall be installed within 42 days. The device shall be connected to all permanent music equipment and all available AC mains power sockets, within the area around a stage, within a performance area or near to a control desk.
- <sup>96.</sup> The noise limiter shall be set in accordance with the requirements of the local authority. Subsequent to the installation of the noise limiter, the local authority may review and adjust the settings at any time.

# **Protection of Children from Harm**

- 97. Retailer Alert Bulletins issued by the Portman Group shall be complied with
  - Note: This condition may be appropriate for licensed premises selling alcohol products in a manner that may appeal to or attract minors.
- 98. A crime prevention policy agreed by the police and local authority will be in place;
- 99. A proof of age policy agreed by the police and local authority shall be implemented;
  - Note: Proof of age cards are dealt with in the list of conditions relating to the crime and disorder objective. However, it may be appropriate to consider the production of proof of age cards to ensure that appropriate checks can be made where the presence of children is restricted by age at certain time.
- 100. The premise license holder shall take all reasonable steps to prohibit the use of gaming machines to under aged persons
- 101. Children will not be allowed on the premises after 21.00 hours.
- 102. Children must be supervised by an adult.

#### Annex 2A - Embedded Restrictions

#### **Embedded Restrictions:**

#### **ALCOHOL ON LICENCES**

Alcohol shall not be sold or supplied except during permitted hours as listed above and below.

On Good Friday, 12 noon to 10.30 p.m.

On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.

On New Year's Eve, except on a Sunday, 11 a.m. to 11 p.m.

On New Year's Eve on a Sunday, 12 noon to 10.30 p.m.

On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31<sup>st</sup> December).

The above restrictions do not prohibit:

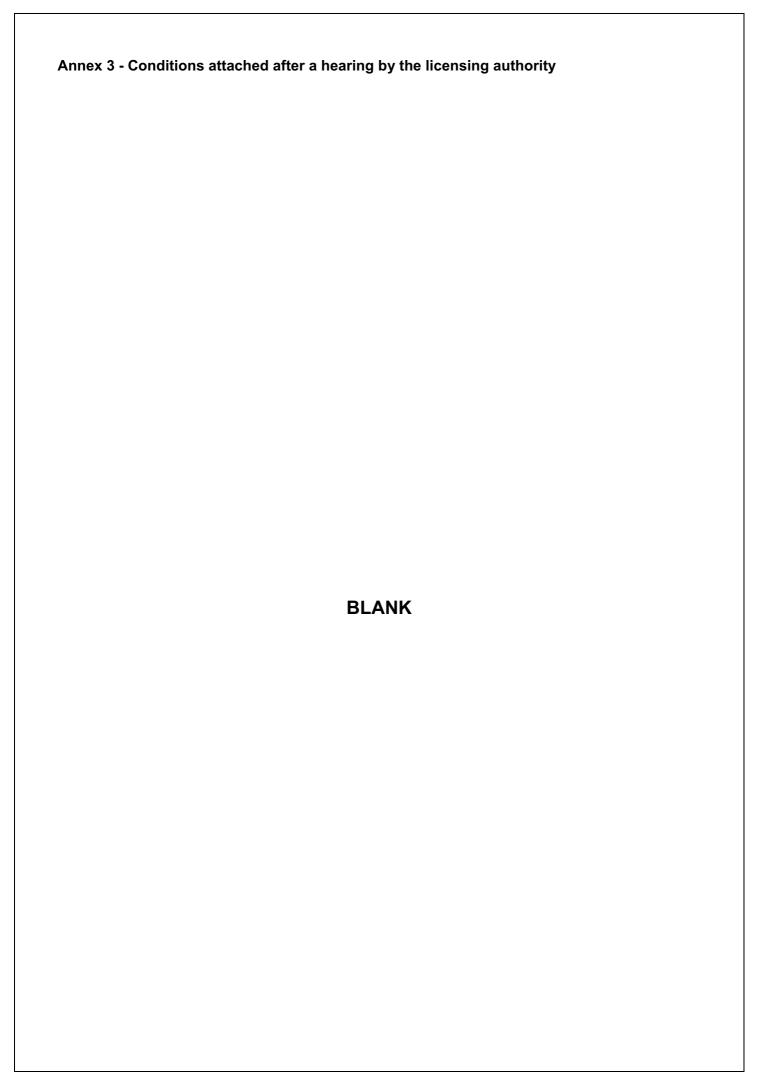
- (a) during the first twenty minutes after the above hours the consumption of the alcohol on the premises;
- (b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- (e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- (g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (h) the taking of alcohol from the premises by a person residing there; or
- (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- (j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

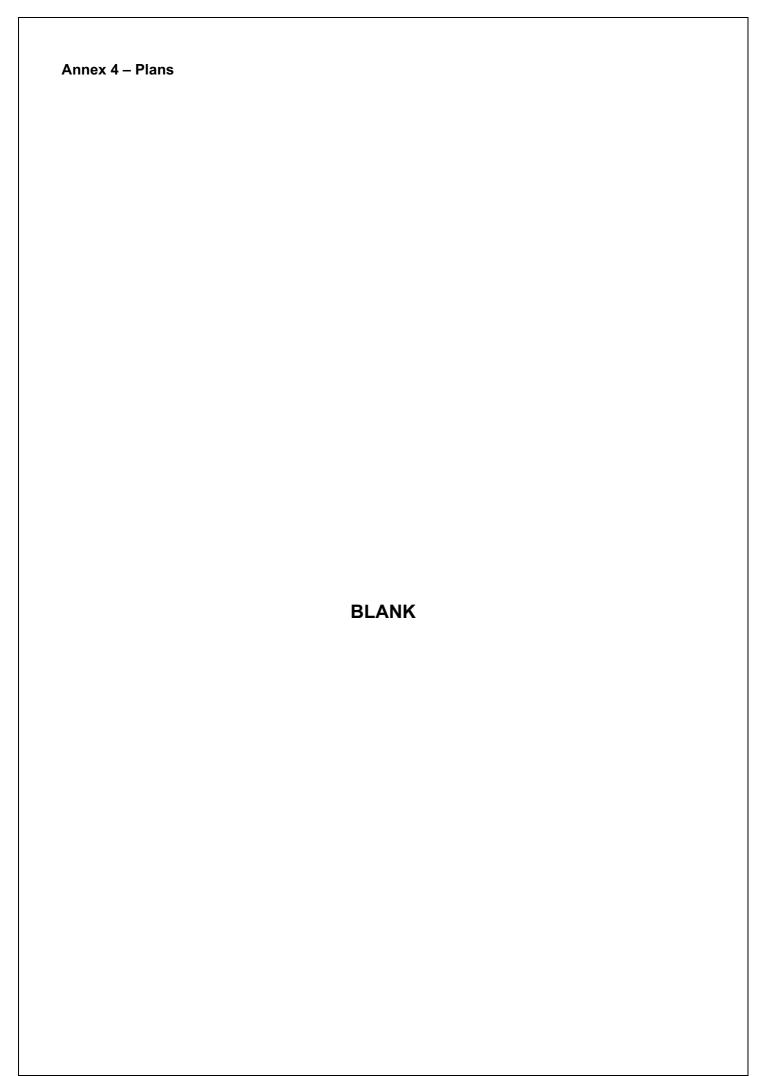
# ON LICENCE NO CHILDRENS CERTIFICATE

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- (1) He is the child of the holder of the premises licence.
- (2) He resides in the premises, but is not employed there.
- (3) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- (4) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.





#### **PART B**



# **Premises Licence Summary**

Peterborough City Council, Licensing Section, Bridge House, Town Bridge, Peterborough, PE1 1HU

#### **Premises Licence Number**

045540

#### **Premises Details**

#### Postal address of premises, or if none, ordnance survey map reference or description

The Gladstone Arms 124 Gladstone Street Peterborough

Post Town Peterborough

Post Code PE1 2BL

Telephone Number Information not provided

#### Where the licence is time limited the dates

Start Date N/A End Date N/A

#### Licensable activities authorised by the licence

#### Provision of regulated entertainment

## **Indoor Sporting Events**

#### **Live Music**

The live music will take place indoors

#### **Recorded Music**

The recorded music will take place indoors

#### Provision of entertainment facilities

#### **Dancing**

The activity will take place indoors

#### Provision of late night refreshment

The provision of late night refreshment will take place both indoors and outdoors

#### Sale by retail of alcohol

The supply of alcohol will be for consumption both on and off the premises.

The times the licence	authorises the carrying out of licensable activities
Indoor Sporting Even Monday to Thursday Friday to Saturday Sunday	ts Between 10.00hrs and 23.00hrs Between 10.00hrs and 00.30hrs Between 10.00hrs and 23.30hrs
Live Music Monday to Thursday Friday Saturday to Sunday	Between 19.00hrs and 22.30hrs Between 19.00hrs and 23.00hrs Between 15.00hrs and 23.00hrs
Recorded Music Monday to Thursday Friday to Saturday Sunday	Between 10.00hrs and 23.00hrs Between 10.00hrs and 01.30hrs Between 12.00hrs and 23.00hrs
Dancing Monday to Thursday Friday to Saturday Sunday	Between 10.00hrs and 23.00hrs Between 10.00hrs and 01.30hrs Between 12.00hrs and 23.00hrs
Provision of late nigh Friday to Saturday Sunday	t refreshment Between 23.00hrs and 01.00hrs Between 23.00hrs and 24.00hrs
Sale by Retail of Alco Monday to Thursday Friday to Saturday Sunday Non-standard timings	hol Between 10.00hrs and 23.00hrs Between 10.00hrs and 01.30hrs Between 12.00hrs and 24.00hrs As per embedded restrictions

# The opening hours of the premises

Monday to Thursday
Friday to Saturday
Sunday

Between 10.00hrs and 23.00hrs
Between 10.00hrs and 01.30hrs
Between 12.00hrs and 24.00hrs

# Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

The supply of alcohol will be for consumption both on and off the premises.

# Name, (registered) address of holder of premises licence

Mr Orville Robert Gordon



Registered number of holder, for example company number, charity number (where applicable)

N/A

supply of alco					
Mr Orville Rob	ert Gordon				
Ctata vulaatlaa					
State whether Restricted	access to the pre	emises by chil	aren is restrict	ea or pronibited	1
restricted					